

**INVITATION TO BID**  
**WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY**  
**DRAINAGE IMPROVEMENT PROJECT WOOD HAVEN TECHNOLOGY PARK**

The purpose of this project is the removal of approximately 1,335 linear feet of existing drainage channels to prepare the site for additional future grading and development. The project is located within the Wood Haven Technology Park on Wood Haven Road in the County of Roanoke. The disturbance to the channels has been permitted and mitigated with Virginia DEQ as required and all construction shall follow the requirements in the DEQ permit.

The project will include clearing and grubbing operations, earthwork operations, erosion and sediment control measures, installation of gravel underdrains, storm sewer, and construction of a new ditch line as indicated on the construction plans entitled "Wood Haven Technology Park Drainage Improvements." The project will also include stabilization of eroded areas within a storm water detention basin.

**The project completion deadline is February 28, 2026.**

Plans are available for review at <http://www.wvrifa.org>.

**BID NO. 2025-02**

One (1) original, three (3) copies and one (1) electronic copy (USB Flash Drive preferred) of the sealed bid will be accepted until **5:00 PM (local prevailing time) on July 17, 2025**, at the Roanoke Regional Partnership, 111 Franklin Road SE, Suite 333, Roanoke, VA 24011. As this is a sealed formal Invitation for Bid, faxed and emailed bids will NOT be accepted. Bids not received by the date and time listed above will be returned to the Bidder unopened. The bid package must be clearly marked with **"IFB # 2025-02 DRAINAGE IMPROVEMENT CONSTRUCTION PROJECT, WOOD HAVEN TECHNOLOGY PARK"**.

Bids will be opened publicly at 8:00AM on July 18, 2025 at the Roanoke Regional Partnership, 111 Franklin Road SE, Suite 333, Roanoke, VA 24011.

The Instructions to Bidders, plans, specifications, the contract, and other contract documents are incorporated herein by reference. Bidders are cautioned to review bid documents thoroughly before submitting a bid. Copies of the documents may be downloaded from the WVRIFA's website at [www.wvrifa.org](http://www.wvrifa.org). The Authority will not be responsible for documents obtained from any other source.

All contract documents prepared and/or furnished by the Authority shall be the exclusive property of the Authority and shall not be used for any other project(s).

Each bidder is solely responsible for ensuring that such bidder has the current complete version of the bid documents prepared for the project, including any addenda issued by the Authority, before submitting a bid.

A non-mandatory Pre-Bid Meeting is scheduled for **9:00 AM on July 1, 2025** at the Roanoke Regional Partnership, 111 Franklin Road SE, Suite 333, Roanoke, VA 24011.

Offerors are not to have conversations with WVRIFA personnel prior to or subsequent to this scheduled conference. Questions may be submitted in writing to [purchasing@wvrifa.org](mailto:purchasing@wvrifa.org). Questions received less than five (5) calendar days prior to the opening of bids may not be answered. Bidders may only rely upon written addenda issued by the Authority and no other communication shall have any effect.

The Western Virginia Regional Industrial Facility Authority reserves the right to reject any or all bids, to waive any informalities in any bid, and to award the contract to someone other than the lowest bidder if in its best interest.