

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE
Wood Haven Road Project

MINUTES

The February meeting of the WVRIFA Participation Committee for the Wood Haven Road Project was held on Friday, February 28, 2025 at 10:00 a.m. at the Roanoke Regional Partnership (Conference Room), 111 Franklin Road SE Ste.333, Roanoke VA.

1. CALL MEETING TO ORDER

Chair Chris Dorsey called the meeting to order at 10:00 a.m.

2. ROLL CALL

Chair Dorsey welcomed those in attendance and asked Ms. Virginia Mullen to call the roll. Ms. Mullen noted that a quorum was present.

Participation Committee Members Present: Chris Dorsey, City of Salem; Valmarie Turner, City of Roanoke; and Richard Caywood, Roanoke County.

Staff Present: Tori Williams, Roanoke Regional Partnership; Bryce Hunter, WVRIFA Counsel; and Virginia Mullen, WVRIFA Finance/Administrative Staff.

Others Present: Doug Blount, Roanoke County; Megan Baker, Roanoke County; Tommy Miller, City of Salem, and Marc Nelson, City of Roanoke.

3. ACTION REQUESTED: APPROVAL OF CONSENT AGENDA ITEMS

The following consent agenda items were distributed earlier: (A) February 28, 2025 WVRIFA Participation Committee Meeting Agenda, and (B) January 17, 2025 WVRIFA Participation Committee Minutes.

Motion: by Mr. Richard Caywood to approve consent agenda items (A) and (B), as presented. The motion was seconded by Valmarie Turner.

WVRIFA Participation Committee Action: Motion carried.


4. PUBLIC COMMENT PERIOD

There were no comments.

5. BRSP PROJECT UPDATE AND CHANGE OF ORDER

Mr. John Hull provided an update regarding the \$504,149 awarded to the Authority in January 2023 through the Business Ready Site Program. Of the total amount, \$100,000 was reserved for the Authority to negotiate an option on adjacent property. Multiple

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discussions have taken place with the property owners, which have expressed willingness to vacate the property if a suitable property can be identified to replace the facility on Wood Haven Road. The remaining funds were designated for drainage improvements. Staff have approached VEDP to confirm if the hundred thousand dollars can be used to support drainage improvements and VEDP has approved a change order with the goal now being to utilize the funding to address wetland impacts. A contract has been signed with Balzer and Associates for the engineering work, design, permitting, and construction management. The project is now scheduled to be completed before January 2026.

6. OTHER BUSINESS

No other business was discussed.

7. REQUEST FOR CLOSED MEETING

Motion was made by Mr. Richard Caywood that the WVRIFA Participation Committee convene in a closed meeting to discuss the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority, pursuant to Section 2.2-3711 A. 3. of the Code of Virginia, 1950, as amended.

The motion was seconded by Ms. Valmarie Turner. The motion carried. The WVRIFA Participation Committee went into a closed meeting at 10:15 a.m.

8. END OF CLOSED MEETING, RECONVENE REGULAR PARTICIPATION COMMITTEE MEETING

Motion was made by Mr. Richard Caywood and seconded by Ms. Valmarie Turner that the WVRIFA Participation Committee end the closed meeting and return to its regular meeting. The motion carried. The Participation Committee ended the closed meeting and returned to its regular joint meeting at 11:02 a.m.

9. ADOPTION OF CERTIFICATION RESOLUTION OF CLOSED MEETING

Motion was made by Mr. Richard Caywood and seconded by Ms. Valmarie Turner to adopt the following certification resolution:

WHEREAS, the WVRIFA Participation Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the WVRIFA Participation Committee that such a closed meeting was conducted in conformity with Virginia law.

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NOW, THEREFORE, BE IT RESOLVED, that the WRIFA Participation Committee hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the WVRIFA Participation Committee.

The motion was adopted by a Roll Call vote of 3 to 0 as follows:

Member & Vote

Valmarie Turner – Yes

Chris Dorsey – Yes


Richard Caywood – Yes

10. ACTION BY THE PARTICIPATION COMMITTEE AS A RESULT OF THE CLOSED MEETING

There was no action as a result of the closed meeting.

11. ADJOURNMENT OF THE WVRIFA PARTICIPATION COMMITTEE

The WVRIFA Participation Committee Meeting adjourned at 11:04 a.m.



Virginia Mullen, Recording Secretary
WVRIFA Participation Committee

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