

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE Wood Haven Road Project

A Special Called Virtual Meeting of the WVRIFA Participation Committee will be held on May 3rd, 2024 at 9:00 a.m. via zoom: <https://us02web.zoom.us/j/88533454639?pwd=S0kzU0xuSTRVeINIR3NOdndRemp2Zz09>. The virtual meeting of the WVRIFA Participation Committee is being held in compliance with the WVRIFA Participation 's Policy on Remote Participation and All Virtual Meetings, adopted on September 16, 2022; and with the amendments to Virginia Code § 2.2-3708.3. (Effective September 1, 2022 and styled "Meetings held through electronic communication means; situations other than declared states of emergency"). The method by which the Committee chooses to meet shall not be changed unless the WVRIFA Committee provides a new meeting notice in accordance with the provisions of Virginia Code § 2.2-3707.

Any members of the public may attend the Participation Committee Meeting through electronic means. The WVRIFA Meeting will be set up through zoom at this link: <https://us02web.zoom.us/j/88533454639?pwd=S0kzU0xuSTRVeINIR3NOdndRemp2Zz09>. I, (Virginia Mullen), will be responsible for receiving public comments at (540-343-4417 or vmullen@rvarc.org). All materials made available to the Members will be made available to the public at the same time by posting on the WVRIFA website.

Please note for purposes of planning to participate in the meeting remotely, members will be required to state the location (a general description such as home, office, or other) from which they are participating. The location will be recorded in the minutes of the meeting.

If you wish to sign up to speak at the meeting, please let me know by 3:00 p.m. on May 2, 2024. Feel free to contact me if you have any questions. Thank you.

ZOOM MEETING INFORMATION:

Topic: WVRIFA Participation Committee

Time: May 3, 2024 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88533454639?pwd=S0kzU0xuSTRVeINIR3NOdndRemp2Zz09>

Meeting ID: 885 3345 4639

Passcode: 419400

Dial by your location

- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
P.O. Box 2569, Roanoke, VA 24010
540.343.4417 / info@wvrifa.org / www.wvrifa.org

Meeting ID: 885 3345 4639
Passcode: 419400

Find your local number: <https://us02web.zoom.us/j/kc76B8QdYa>

WVRIFA PARTICIPATION COMMITTEE MEETING

AGENDA

1. Call Meeting to Order *Chair Cowell*
2. Roll Call *Virginia Mullen*
3. **Action Requested:** Approval of Consent Agenda Items. *Chair Cowell*
 - A. Approval of Agenda
 - B. April 19, 2024 WVRIFA Participation Committee Minutes, pp. 3 – 5
4. Public Comment Period..... *Chair Cowell*

The WVRIFA Participation Committee will allow a 30-minute public comment period in which a citizen may sign-up for up to three (3) minutes of speaking time.
5. Request for Closed Meeting, p. 6..... *Chair Cowell*

Pursuant to Section 2.2-3711 A. 3. of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.

Pursuant to Section 2.2-2711 A. 5. of the Code of Virginia, 1950, as amended, for the purpose of discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.
6. End of Closed Mtg. Reconvene Regular Participation Committee Mtg. *Chair Cowell*
7. Adoption of Certification Resolution of Closed Meeting, p. 7..... *Chair Cowell*
8. Action by the Participation Committee as a Result of the Closed Meeting *Chair Cowell*
9. Adjournment

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
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MINUTES

The April meeting of the WVRIFA Participation Committee for the Wood Haven Road Project was held on Friday, April 19, 2024 at 10:00 a.m. at the Roanoke Regional Partnership office (Conference Room), 111 Franklin Road SE Ste. 333, Roanoke VA.

1. CALL MEETING TO ORDER

Chair Cowell called the meeting to order at 10:00 a.m.

2. ROLL CALL

Chair Cowell welcomed those in attendance and asked Sherry Dean to call the roll. Ms. Dean noted that a quorum was established.

Participation Committee Members Present: Chris Dorsey, City of Salem; Bob Cowell, City of Roanoke; and Richard Caywood, Roanoke County.

Staff Present: John Hull, WVRIFA Director; Matt Miller, Roanoke Regional Partnership; Sam Darby, WVRIFA Counsel; Sherry Dean, WVRIFA Finance/Administrative Staff.

Others Present: Megan Baker, Roanoke County; Madeline Hanlon, Roanoke County; Tommy Miller, City of Salem.

3. ACTION REQUESTED: APPROVAL OF CONSENT AGENDA ITEMS

The following consent agenda items were distributed earlier: (A) April 19, 2024 WVRIFA Participation Committee Agenda, and (B) March 8, 2024 WVRIFA Participation Committee Minutes.

Motion: by Richard Caywood to approve the consent agenda items (A) and (B), as presented. The motion was seconded by Chris Dorsey.

WVRIFA Participation Committee Action: Motion carried.

4. PUBLIC COMMENT PERIOD

There were no comments.

5. REQUEST FOR CLOSED MEETING

Motion was made by Richard Caywood that the Committee convene in a Closed Meeting to discuss:

- a) the acquisition of real property for a public purpose, or of the disposition of publicly

ADMINISTERED BY:

held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority, pursuant to Section 2.2-3711 A. 3. of the Code of Virginia, 1950, as amended.

- b) a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, pursuant to Section 2.2-2711. A. 5. of the Code of Virginia, 1950 as amended.

The motion was seconded by Chris Dorsey. The motion carried. The WVRIFA Participation Committee went into a Closed Meeting at 10:03 a.m.

6. END OF CLOSED MEETING, RECONVENE REGULAR PARTICIPATION COMMITTEE MEETING

Motion was made by Richard Caywood and seconded by Chris Dorsey that the WVRIFA Participation Committee end the Closed Meeting and return to its regular committee meeting. The motion carried. The WVRIFA Participation Committee ended the Closed Meeting and returned to its regular committee meeting at 11:05 a.m.

7. ADOPTION OF CERTIFICATION RESOLUTION OF CLOSED MEETING

Motion was made by Richard Caywood and seconded by Chris Dorsey to adopt the following certification resolution:

WHEREAS, the Western Virginia Regional Industrial Facility Authority Participation Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Western Virginia Regional Industrial Facility Authority Participation Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Western Virginia Regional Industrial Facility Authority Participation Committee hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Western Virginia Regional Industrial Facility Authority Participation Committee.

The motion was adopted by a Roll Call vote of 3 to 0 as follows:

Member & Vote

Bob Cowell – Yes

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

Chris Dorsey – Yes
Richard Caywood – Yes

8. **ACTION BY THE PARTICIPATION COMMITTEE AS A RESULT OF THE CLOSED MEETING**

There was no action by the WVRIFA Board as a result of the closed meeting.

9. **ADJOURNMENT OF THE WVRIFA PARTICIPATION COMMITTEE**

The WVRIFA Participation Committee Meeting adjourned at 11:07 a.m.

Virginia Mullen, Recording Secretary
WVRIFA Participation Committee

ADMINISTERED BY:

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WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE Wood Haven Road Project

April 23, 2024

Dear Participation Committee Members:

This is to request a Closed Meeting during the next special called virtual meeting of the WVRIFA Participation Committee on Friday, May 3rd, 2024 at 9:00 a.m.

The Closed Meeting is pursuant to Section 2.2-3711 A. 3. of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.

The Closed Meeting is pursuant to Section 2.2-2711 A. 5. of the Code of Virginia, 1950, as amended, for the purpose of discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Sincerely,

Bob Cowell
Chair
WVRIFA Participation Committee

Administered by:
Roanoke Valley-Alleghany Regional Commission
P.O. Box 2569, Roanoke, VA 24010
540.343.4417 / info@wvrifa.org / www.wvrifa.org

CERTIFICATION RESOLUTION

RESOLUTION CERTIFYING CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

WHEREAS, the WVRIFA Participation Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the WVRIFA Participation Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the WVRIFA Participation Committee hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the WVRIFA Participation Committee.

The 3rd day of May 2024

Administered by:

Roanoke Valley-Alleghany Regional Commission
P.O. Box 2569, Roanoke, VA 24010

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