

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE
Wood Haven Road Project

MINUTES

The May meeting of the WVRIFA Participation Committee for the Wood Haven Road Project was held on Friday, May 19, 2023 at 10:00 a.m. at the Roanoke Higher Education Center (Room #212), 108 N Jefferson Street, Roanoke VA.

NOTE: The May 19, 2023 Meetings of the WVRIFA Board of Directors and the WVRIFA Participation Committee were held simultaneously (jointly) since several items on both agendas were the same

1. CALL MEETING TO ORDER

Chair Cowell was unable to attend the meeting. Mr. Richard Caywood chaired the meeting in his place.

Mr. Caywood called the meeting to order at 10:00 a.m.

2. ROLL CALL

Mr. Caywood welcomed those in attendance and asked Virginia Mullen to call the roll. Ms. Mullen noted that a quorum was established.

Participation Committee Members Present: James Taliaferro, City of Salem; Brent Robertson (sitting in for Bob Cowell), City of Roanoke; and Richard Caywood, Roanoke County.

Staff Present: John Hull, WVRIFA Director; Matt Miller, Roanoke Regional Partnership; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.

Others Present: Gary Larrowe, Botetourt County; Ken McFadyen, Botetourt County; Luke Campbell, Botetourt County; Michael Burnette, Franklin County; Doug Blount, Roanoke County; Marc Nelson; City of Roanoke; Cody Sexton, Town of Vinton.

3. ACTION REQUESTED: APPROVAL OF CONSENT AGENDA ITEMS


The following consent agenda items were distributed earlier: (A) May 19, 2023 WVRIFA Board Minutes and (B) April 21, 2023 WVRIFA Participation Committee Minutes.

Motion: by James Taliaferro to approve the consent agenda items (A), and (B), as presented. The motion was seconded by Brent Robertson.

WVRIFA Participation Committee Action: Motion carried.

4. PUBLIC COMMENT PERIOD

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org  www.wvrifa.org

There were no comments.

5. **ACTION REQUESTED: ACCEPTANCE OF THE BUSINESS READY SITE PROGRAM (BRSP) GRANT CONTRACT**

A. Original BRSP Contract

B. Redline Version with Proposed Changes and VEDP Comments to the BRSP Contract

Mr. John Hull reported that the original BRSP contract and the redline version with proposed changes and VEDP Comments to the BRSP were previously distributed with the agenda packet. Mr. Hull explained that the two comments in the redline version of the document have been addressed by VEDP via email and the email responses are satisfactory to WVRIFA's expectations.

Motion: by James Taliaferro to recommend to the WVRIFA Board the approval of the VEDP grant contract with the email comments and clause agreements, received from VEDP. The motion was seconded by James Taliaferro.

WVRIFA Participation Committee Action: Roll call vote: Ayes – 3 (Caywood, Taliaferro, Robertson); Nays – 0; Abstentions – 0. Motion carried.

6. **OTHER BUSINESS**

No other business was discussed.

7. **ADJOURNMENT OF THE WVRIFA PARTICIPATION COMMITTEE**

The WVRIFA Participation Committee Meeting adjourned at 10:10 a.m.



Virginia Mullen, Recording Secretary
WVRIFA Participation Committee

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