

MINUTES

The May meeting of the Western Virginia Regional Industrial Facility Authority (WVRIFA) Board was held on Friday, May 19, 2023 at 10 a.m. at the Roanoke Higher Education Center (Room #212), 108 N Jefferson Street, Roanoke VA.

NOTE: *The May 19, 2023 Meetings of the WVRIFA Board of Directors and the WVRIFA Participation Committee were held simultaneously (jointly) since several items on both agendas were the same.*

1. CALL MEETING TO ORDER

Chair Larrowe called the WVRIFA Board of Directors' Meeting to order at 10:00 a.m.

2. ROLL CALL

Chair Larrowe asked Virginia Mullen to call the roll of the WVRIFA Board. Ms. Mullen reported that a quorum was established.

Board Members Present: Gary Larrowe, Botetourt County; Ken McFadyen, Botetourt County; Michael Burnette, Franklin County; Richard Caywood, Roanoke County; Doug Blount, Roanoke County; Brent Robertson, City of Roanoke; Marc Nelson, City of Roanoke; James Taliaferro, City of Salem; Cody Sexton, Town of Vinton.

Others Present: Luke Campbell, Botetourt County.

Staff Present: John Hull, WVRIFA Director; Matt Miller, Roanoke Regional Partnership; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.

3. ACTION REQUESTED: APROVAL OF THE CONSENT AGENDA ITEMS

The following consent agenda items were distributed earlier: (A) May 19, 2023 WVRIFA Board Agenda and (B) April 21, 2023 WVRIFA Board Minutes.

Motion: by James Taliaferro to approve the consent agenda items (A), and (B), as presented. The motion was seconded by Michael Burnette.

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

WVRIFA Board Action: Motion carried unanimously.

4. **PUBLIC COMMENT PERIOD**

There were no comments.

5. **ACTION REQUESTED: ACCEPTANCE OF THE BUSINESS READY SITE PROGRAM (BRSP) GRANT CONTRACT**

A. Original BRSP Contract

B. Redline Version with Proposed Changes and VEDP Comments to the BRSP Contract

Mr. John Hull reported that the original BRSP contract and the redline version with proposed changes and VEDP Comments to the BRSP were previously distributed with the agenda packet. Mr. Hull explained that the two comments in the redline version of the document have been addressed by VEDP via email and the email responses are satisfactory to WVRIFA's expectations.

Motion: by Richard Caywood to approve the the WVRIFA Participation Committee's recommendation of acceptance of the VEDP grant contract with the email comments and clause agreements, received from VEDP. The motion was seconded by James Taliaferro.

WVRIFA Board Action: Roll call vote: Ayes – 9 (Larowe, McFadyen, Burnette, Caywood, Blount, Robertson, Nelson, Taliaferro, Sexton); Nays – 0; Abstentions – 0. Motion carried unanimously.

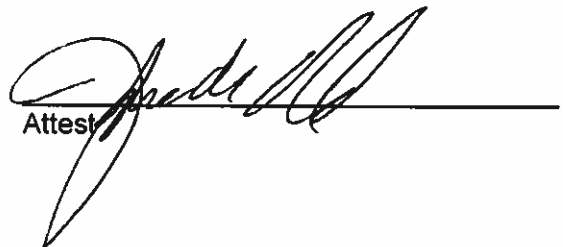
6. **OTHER BUSINESS**

No other business was discussed.

7. **ADJOURNMENT OF THE WVRIFA BOARD OF DIRECTORS' MEETING**

The WVRIFA Board of Directors' meeting adjourned at 10:11 a.m.


Richard Caywood, Secretary
WVRIFA Board of Directors

Attest 

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