

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

MINUTES

The April meeting of the Western Virginia Regional Industrial Facility Authority (WVRIFA) Board was held on Friday, April 21, 2023 at 10 a.m. at the Roanoke Higher Education Center (Room #212), 108 N Jefferson Street, Roanoke VA.

NOTE: The April 21, 2023 Meetings of the WVRIFA Board of Directors and the WVRIFA Participation Committee were held simultaneously (jointly) since several items on both agendas were the same.

1. CALL MEETING TO ORDER

Chair Larrowe called the WVRIFA Board of Directors' Meeting to order at 10:11 a.m.

2. ROLL CALL

Chair Larrowe asked Virginia Mullen to call the roll of the WVRIFA Board. Ms. Mullen reported that a quorum was established.

Board Members Present: Gary Larrowe, Botetourt County; Christopher Whitlow, Franklin County; Richard Caywood, Roanoke County; Megan Baker, Roanoke County; Bob Cowell, City of Roanoke; Marc Nelson, City of Roanoke; James Taliaferro, City of Salem; Rob Light, City of Salem; Richard "Pete" Peters, Town of Vinton and Cody Sexton, Town of Vinton.

Others Present: Doug Blount, Roanoke County; Tommy Miller, City of Salem.

Staff Present: John Hull, WVRIFA Director; Matt Miller, Roanoke Regional Partnership; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.

3. ACTION REQUESTED: APPROVAL OF THE CONSENT AGENDA ITEMS

The following consent agenda items were distributed earlier: (A) November 18, 2023 WVRIFA Board Minutes and (B) Financial Reports as of March 31, 2023.

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

Motion: by Rob Light to approve the consent agenda items (A), and (B), as presented. The motion was seconded by Christopher Whitlow.

WVRIFA Board Action: Motion carried unanimously.

4. **PUBLIC COMMENT PERIOD**

There were no comments.

5. **ACTION REQUESTED: ACCEPTANCE OF THE FY23 WOODHAVEN BUDGET REVISION, FY24 WOODHAVEN BUDGET, FY24 BOND PAYMENTS BUDGET, AND FY24 OPERATING BUDGET**

Sherry Dean presented the previously distributed with the agenda packet FY23 Woodhaven Budget Revision, FY24 Woodhaven Budget, FY24 Bond Payments Budget, and FY24 Operating Budget.

Motion: by Richard Caywood to approve FY23 Woodhaven Budget Revision and FY24 Woodhaven Budget, as presented. The motion was seconded by James Taliaferro.

WVRIFA Board Action: Motion carried unanimously.

Motion: by Bob Cowell to approve FY24 Bond Payments Budget, as presented. The motion was seconded by James Taliaferro.

WVRIFA Board Action: Motion carried unanimously.

Motion: by James Taliaferro to approve FY24 Operating Budget, as presented. The motion was seconded by Bob Cowell.

WVRIFA Board Action: Motion carried unanimously.

6. **ACTION REQUESTED; ACCEPTANCE OF THE BUSINESS READY SITE PROGRAM GRANT CONTRACT**

John Hull reported that the contract has not been received yet.

7. **OTHER BUSINESS**

No other business was discussed.

8. **ADJOURNMENT OF THE WVRIFA BOARD OF DIRECTORS' MEETING**

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The WVRIFA Board of Directors' meeting adjourned at 10:25 a.m.



Richard Caywood, Secretary
WVRIFA Board of Directors



Attest

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