

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE
Wood Haven Road Project

MINUTES

The June meeting of the WVRIFA Participation Committee for the Wood Haven Road Project was held on Friday, June 17, 2022 at 10:00 a.m. at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke VA.

NOTE: *The June 17, 2022 Meetings of the WVRIFA Participation Committee and the WVRIFA Board of Directors were held simultaneously (jointly) since several items on both agendas were the same.*

1. CALL MEETING TO ORDER

Chair Cowell called the meeting to order at 10:01 a.m.

2. ROLL CALL

Chair Cowell welcomed those in attendance and asked Virginia Mullen to call the roll. Ms. Mullen noted that a quorum was established.

Participation Committee Members Present: James Taliaferro, City of Salem; Bob Cowell, City of Roanoke; and Richard Caywood, Roanoke County.

Staff Present: John Hull, WVRIFA Director; Matt Miller, Roanoke Regional Partnership; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.

Others Present: Gary Larrowe, Botetourt County; Ken McFadyen, Botetourt County; Michael Burnette, Franklin County; Jill Loope, Roanoke County; Rob Light, City of Salem; Cody Sexton, Town of Vinton and Richard "Pete" Peters, Town of Vinton.

3. ACTION NEEDED: APPROVAL OF THE APRIL 28, 2022 PARTICIPATION COMMITTEE MINUTES

The Minutes of the April 28, 2022 Participation Committee meeting were previously distributed.

Motion: by James Taliaferro to approve the April 28, 2022 Participation Committee Minutes, as distributed. The motion was seconded by Richard Caywood.

WVRIFA Participation Committee Action: Motion carried.

4. PUBLIC COMMENT PERIOD

There were no comments.

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

5. **BUSINESS READY SITES PROGRAM UPDATE**

John Hull presented an update on the Business Ready Site Program (the PowerPoint presentation is included in the Minutes).

Michael Burnette asked if WVRIFA would be able to provide a letter of support to localities and noted that Franklin County might be interested in applying for the Summit View Business Park. Chair Larrowe commented that Botetourt County has an interest in applying for Greenfield Park as well. Mr. Hull replied that WVRIFA can certainly provide a letter of support.

6. **PROJECT UPDATES**

John Hull reported that the bond that Bowman Excavating Inc. was holding has been transferred and is currently under the Authority.

Mr. Hull reported that WVRIFA will solicit bids for planting the trees on the site. He reminded members that this is part of the landscaping plans that were shared at a previous meeting.

7. **OTHER BUSINESS**

No other business was discussed.

8. **REQUEST FOR CLOSED MEETING**

Motion was made by Richard Caywood that the Committee convene in a Closed Meeting to discuss the potential disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to section 2.2-3711 A. 3. of the Code of Virginia (1950), as amended. The motion was seconded by James Taliaferro. The motion was adopted and carried by a vote of 3 to 0. The WVRIFA Participation Committee went into a Closed Meeting at 10:21 a.m.

9. **END OF CLOSED MEETING RECONVENE REGULAR PARTICIPATION COMMITTEE MEETING**

Motion was made by Richard Caywood and seconded by James Taliaferro that the WVRIFA Participation Committee end the Closed Meeting and return to its regular committee meeting. The motion was adopted and carried by a vote of 3 to 0. The WVRIFA Participation Committee ended the Closed Meeting and returned to its regular committee meeting at 10:55 a.m.

10. **ADOPTION OF CERTIFICATION RESOLUTION OF CLOSED MEETING**

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Motion was made by Richard Caywood and seconded by James Taliaferro to adopt the following certification resolution:

WHEREAS, the Western Virginia Regional Industrial Facility Authority Participation Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Western Virginia Regional Industrial Facility Authority Participation Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Western Virginia Regional Industrial Facility Authority Participation Committee hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Western Virginia Regional Industrial Facility Authority Participation Committee.

The motion was adopted by a Roll Call vote of 3 to 0 as follows:

Member & Vote

Bob Cowell – Yes

Richard Caywood – Yes

James Taliaferro – Yes

11. ACTION BY THE PARTICIPATION COMMITTEE AS A RESULT OF THE CLOSED MEETING

There was no action by the Participation Committee as a result of the closed meeting.

12. OTHER BUSINESS

No other business was discussed.

13. ADJOURNMENT OF THE WVRIFA PARTICIPATION COMMITTEE

The WVRIFA Participation Committee Meeting adjourned at 10:56 a.m.



Virginia Mullen, Recording Secretary
WVRIFA Participation Committee

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