

## **MINUTES**

The June meeting of the Western Virginia Regional Industrial Facility Authority (WVRIFA) Board was held on Friday, June 17, 2022 at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke VA.

***NOTE:** The June 17, 2022 Meetings of the WVRIFA Board of Directors and the WVRIFA Participation Committee were held simultaneously (jointly) since several items on both agendas were the same.*

1. **CALL MEETING TO ORDER**

Chair Larrowe called the WVRIFA Board of Directors' Meeting to order at 10:00 a.m.

2. **ROLL CALL**

Chair Larrowe asked Virginia Mullen to call the roll of the WVRIFA Board. Ms. Mullen reported that a quorum was established.

**Board Members Present:** Gary Larrowe, Botetourt County; Ken McFadyen, Botetourt County; Michael Burnette, Franklin County; Richard Caywood, Roanoke County; Jill Loope, Roanoke County; Bob Cowell, City of Roanoke; James Taliaferro, City of Salem; Rob Light, City of Salem; Cody Sexton, Town of Vinton, and Richard "Pete" Peters, Town of Vinton.

**Staff Present:** John Hull, WVRIFA Director; Matt Miller, Roanoke Regional Partnership; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.

3. **APPROVAL OF THE APRIL 28, 2022 BOARD MINUTES**

The Minutes of the April 28, 2022 WVRIFA Board meeting were previously distributed.

**Motion:** by Rob Light to approve the April 28, 2022 WVRIFA Board Minutes, as distributed. Motion was seconded by Michael Burnette.

**WVRIFA Board Action:** Motion carried unanimously.

**ADMINISTERED BY:**

Roanoke Valley-Alleghany Regional Commission  
313 Luck Avenue, SW, Roanoke, VA 24016  
[info@wvrifa.org](mailto:info@wvrifa.org) / [www.wvrifa.org](http://www.wvrifa.org)

**4. PUBLIC COMMENT PERIOD**

There were no comments.

**5. BUSINESS READY SITES PROGRAM UPDATE**

John Hull presented an update on the Business Ready Site Program (the PowerPoint presentation is included in the Minutes).

Michael Burnette asked if WVRIFA would be able to provide a letter of support to localities and noted that Franklin County might be interested in applying for the Summit View Business Park. Chair Larrowe commented that Botetourt County has an interest in applying for Greenfield Park as well. Mr. Hull replied that WVRIFA can certainly provide a letter of support.

**6. PROJECT UPDATES**

John Hull reported that the bond that Bowman Excavating Inc. was holding has been transferred and is currently under the Authority.

Mr. Hull reported that WVRIFA will solicit bids for planting the trees on the site. He reminded members that this is part of the landscaping plans that were shared at a previous meeting.

**7. OTHER BUSINESS**

Chair Larrowe noted that the WVRIFA Board does not need to hold a closed session as scheduled previously.

**8. ADJOURNMENT OF THE WVRIFA BOARD OF DIRECTORS' MEETING**

The WVRIFA Board of Directors' meeting adjourned at 10:19 a.m.



Christopher Whitlow, Secretary  
WVRIFA Board of Directors



Attest