

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE
Wood Haven Road Project

MINUTES

A meeting of the WVRIFA Participation Committee for the Wood Haven Road Project was held on Friday, November 19, 2021 at 10:00 a.m. at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke VA.

1. CALL MEETING TO ORDER

Chair O'Donnell called the meeting to order at 10:00 a.m.

2. ROLL CALL

Chair O'Donnell welcomed those in attendance and asked Virginia Mullen to call the roll. Ms. Mullen noted that a quorum was present.

Participation Committee Members Attendance: James Taliaferro, City of Salem; Bob Cowell, City of Roanoke; and Dan O'Donnell, Roanoke County.

Staff Present: John Hull, WVRIFA Director; Sam Darby, WVRIFA Counsel; Matt Miller, Roanoke Regional Partnership; Virginia Mullen, WVRIFA Finance/Administrative Staff.

Others Present: Jill Loope, Roanoke County.

3. APPROVAL OF THE OCTOBER 15, 2021 PARTICIPATION COMMITTEE MEETING

The October 15, 2021 Participation Committee Minutes were distributed earlier.

Motion: by Bob Cowell to approve the October 15, 2021 Participation Committee Minutes, as presented. The motion was seconded by James Taliaferro.

WVRIFA Participation Committee Action: Motion carried unanimously.

4. PUBLIC COMMENT PERIOD

There were no comments.

5. ACTION NEEDED: PARTICIPATION COMMITTEE FY23 MAINTENANCE DUES

Mr. John Hull reported that as the capital fund is spent down, there won't be interest income or capital reserves with which to pay maintenance costs. The proposed FY23 Maintenance Dues are as follows:

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

Wood Haven Annual Expenses

	Annual
Sign Electricity	\$ 400.00
Mowing	\$ 4,000.00
Landscape Maintenance	\$ 5,000.00
Marketing	\$ 7,500.00
Other Repairs/Maintenance	\$ 5,100.00
Misc. Expenses	\$ 3,000.00
Total Annual Costs	\$ 25,000.00
Per Capita Breakdown	
City of Roanoke	\$ 11,050.00
Roanoke County	\$ 11,050.00
City of Salem	\$ 2,900.00
Total Annual Costs	\$ 25,000.00

Motion: by Bob Cowell to approve the FY23 Maintenance Dues, as presented. The motion was seconded by James Taliaferro.

WVRIFA Participation Committee Action: Motion carried unanimously.

6. REQUEST FOR CLOSED MEETING

Motion was made by Bob Cowell that the Committee convene in a Closed Meeting to discuss the potential disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to section 2.2-3711 A. 3. of the Code of Virginia (1950), as amended. The motion was seconded by James Taliaferro. The motion was adopted and carried by a vote of 3 to 0. The WVRIFA Participation Committee went into a Closed Meeting at 10:03 a.m.

7. END OF CLOSED MTG. RECONVENE REGULAR PARTICIPATION COMMITTEE MTG.

Motion was made by Bob Cowell and seconded by James Taliaferro that the WVRIFA Participation Committee end the Closed Meeting and return to its regular committee meeting. The motion was adopted and carried by a vote of 3 to 0. The WVRIFA Participation Committee ended the Closed Meeting and returned to its regular committee meeting at 10:18 a.m.

8. ADOPTION OF CERTIFICATION RESOLUTION OF CLOSED MEETING

Motion was made by James Taliaferro and seconded by Bob Cowell to adopt the following certification resolution:

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
 313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

WHEREAS, the Western Virginia Regional Industrial Facility Authority Participation Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Western Virginia Regional Industrial Facility Authority Participation Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Western Virginia Regional Industrial Facility Authority Participation Committee hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Western Virginia Regional Industrial Facility Authority Participation Committee.

The motion was adopted by a Roll Call vote of 3 to 0 as follows:

Member & Vote

Bob Cowell – Yes

Dan O'Donnell – Yes

James Taliaferro – Yes

9. ACTION BY THE PARTICIPATION COMMITTEE AS A RESULT OF THE CLOSED MEETING

There was no action as a result of the discussion at the closed meeting.

10. OTHER BUSINESS

No comments were made.

11. ADJOURNMENT OF THE WVRIFA PARTICIPATION COMMITTEE

The WVRIFA Participation Committee Meeting adjourned at 10:20 a.m.



Virginia Mullen, Recording Secretary
WVRIFA Participation Committee

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org