

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE
Wood Haven Road Project

MINUTES

A Virtual Meeting of the WVRIFA Participation Committee for the Wood Haven Road Project was held on Friday, June 19, 2020 at 10:30 a.m. remotely via Zoom.

NOTE: The Virtual June 19, 2020 Meetings of the WVRIFA Participation Committee and the WVRIFA Board of Directors were held simultaneously (jointly) since several items on both agendas were the same.

1. CALL MEETING TO ORDER

Chairman Cowell called the meeting to order at 10:30 a.m.

2. ROLL CALL

Chairman Cowell welcomed those in attendance and asked Virginia Mullen to call the roll. Ms. Mullen noted that a quorum was established.

Participation Committee Members Attendance:

James Taliaferro, City of Salem (participated remotely from 114 North Broad Street, Salem, VA)

Bob Cowell, City of Roanoke (participated remotely from 215 Church Ave, Roanoke, VA)

Dan O'Donnell, Roanoke County (participated remotely from 5204 Bernard Drive, Roanoke VA)

Staff Attended Virtually: John Hull, WVRIFA Director; Beth Doughty, WVRIFA Assistant Director; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.


Others Attended Virtually: Ken McFadyen, Botetourt County; Luke Campbell, Botetourt County; Michael Burnette, Franklin County; Jill Loope, Roanoke County; Barry Thompson, Town of Vinton; Pete Peters, Town of Vinton; Chris Burns, Balzer and Associates Inc.

3. ACTION ON THE MAY 15, 2020 WVRIFA PARTICIPATION COMMITTEE MINUTES

The Minutes of the Virtual May 15, 2020 WVRIFA Participation Committee Meeting were previously distributed.

Motion: by James Taliaferro to approve the May 15, 2020 WVRIFA Participation Committee Minutes, as presented. The motion was seconded by Dan O'Donnell.

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org  www.wvrifa.org

WVRIFA Participation Committee Action: Roll Call Vote – Ayes 3 (O'Donnell, Cowell, Taliaferro); Nays 0; and Abstentions 0. Motion carried unanimously.

4. PUBLIC COMMENT PERIOD

There were no comments.

5. COORDINATION OF GRADING WITH VDOT PROJECT

John Hull reported that there is an opportunity to save a substantial amount of money on the Grading Project that includes clearing of 30 acres and grading of 20 acres out of the 53 acres that was included in the Phase 1 Development Pad. The estimate for this project is \$1.7million. The project includes grading into the I-81 North interstate right-of-way. The project area overlaps with the VDOT I-81 Auxiliary Lane Project.

Chris Burns explained that there is a little bit of an overlap between the work involved with the right-of-way improvement to the visibility of the site and the work that VDOT had already contracted on the widening of I-81. An effort had been initiated to coordinate the two projects. Excavation for the VDOT I-81 project is projected to occur in late FY20-FY21. Balzer and Associates had reached out to VDOT to discuss moving of their schedule and try to complete the work ahead of the Authority's project, which will essentially move the excavation portion of the project to VDOT, reflecting in cost savings at a minimum of \$35,000.

This may involve expenditure of somewhere around \$5,000 to offset the expense of scheduling the work. The group was comfortable with making the expenditure to realize net savings on the work.

John Hull also reported that the advertising of the project had been delayed due to the coordination process. WVRIFA staff would discuss the results of the competitive bidding process with the three participating governments (Roanoke City, Roanoke County and Salem) and will issue an intent to award based on feedback. The WVRIFA staff will aim to have a contract for Participation committee and Authority board consideration most likely at the August WVRIFA Meeting.

6. PROJECT UPDATES

John Hull reported that the refunding of the bond had been finalized.

John Hull reported that the contract for construction of Innovation Drive has been executed. Bowman Excavating Inc. is expected to start work in the following few weeks. WVRIFA staff is also working on contracts for landscaping and signage to correspondent with the completion of the road. It is projected that the entrance is completed by late November, which will enhance the marketability and the curb appeal of the industrial park.

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

Mr. Hull reported that permits have been obtained from Roanoke County for the Phase 1 Clearing/Grading project.

7. **OTHER BUSINESS**

No other business was discussed.

8. **ADJOURNMENT OF THE WVRIFA PARTICIPATION COMMITTEE**

Motion: by Dan O'Donnell to adjourn the WVRIFA Participation Committee Meeting. The motion was seconded by James Taliaferro.

WVRIFA Participation Committee Action: Motion carried.

The WVRIFA Participation Committee Meeting adjourned at 10:51 a.m.



Virginia Mullen, Recording Secretary
WVRIFA Participation Committee

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org