

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

MINUTES

A Virtual Meeting of the Western Virginia Regional Industrial Facility Authority (WVRIFA) Board was held on Friday, June 19, 2020 at 10:30 a.m. via zoom remotely via Zoom.

NOTE: The Virtual June 19, 2020 Meetings of the WVRIFA Board of Directors and the WVRIFA Participation Committee were held simultaneously (jointly) since several items on both agendas were the same.

1. CALL MEETING TO ORDER

Vice Chair Cowell called the WVRIFA Board of Directors' Meeting to order at 10:31 a.m.

2. ROLL CALL

Vice Chair Cowell asked Virginia Mullen to call the roll of the WVRIFA Board. Ms. Mullen reported that a quorum was established.

Board Members Attendance:

Ken McFadyen, Botetourt County (participated remotely from 57 S Center Drive, Daleville VA)

Luke Campbell, Botetourt County (participated remotely from 2721 Derwent Drive, Roanoke VA)

Michael Burnette, Franklin County (participated remotely from 1255 Franklin Street, Rocky Mount, VA)

Dan O'Donnell, Roanoke County (participated remotely from 5204 Bernard Drive, Roanoke VA)

Jill Loope, Roanoke County (participated remotely from 5204 Bernard Dr, Roanoke VA)

Bob Cowell, City of Roanoke (participated remotely from 215 Church Ave, Roanoke, VA)

James Taliaferro, City of Salem (participated remotely from 114 North Broad Street, Salem, VA)

Barry Thompson, Town of Vinton (participated remotely from 311 S. Pollard St., Vinton VA)

Staff Attended Virtually: John Hull, WVRIFA Director; Beth Doughty, WVRIFA Assistant Director; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.

Others Attended Virtually: Chris Burns, Balzer and Associates Inc.

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

3. **APPROVAL OF THE CONSENT AGENDA ITEMS**

The following consent agenda items were distributed earlier: (A) May 15, 2020 WVRIFA Board Minutes and (B) FY2020 Audit Engagement Letter from Robinson, Farmer and Cox Certified Public Accountants.

Motion: by Dan O'Donnell to approve items A & B under the Consent Agenda, as distributed. Motion was seconded by James Taliaferro.

WVRIFA Board Action: Roll Call Vote – Ayes 8 (McFadyen, Campbell, Burnette, O'Donnell, Loope (via messenger), Cowell, Taliaferro, Thompson); Nays 0; and Abstentions 0. Motion carried unanimously.

4. **PUBLIC COMMENT PERIOD**

There were no comments.

5. **COORDINATION OF GRADING WITH VDOT PROJECT**

John Hull reported that there is an opportunity to save a substantial amount of money on the Grading Project that includes clearing of 30 acres and grading of 20 acres out of the 53 acres that was included in the Phase 1 Development Pad. The estimate for this project is \$1.7million. The project includes grading into the I-81 North interstate right-of-way. The project area overlaps with the VDOT I-81 Auxiliary Lane Project.

Chris Burns explained that there is a little bit of an overlap between the work involved with the right-of-way improvement to the visibility of the site and the work that VDOT had already contracted on the widening of I-81. An effort had been initiated to coordinate the two projects. Excavation for the VDOT I-81 project is projected to occur in late FY20-FY21. Balzer and Associates had reached out to VDOT to discuss moving of their schedule and try to complete the work ahead of the Authority's project, which will essentially move the excavation portion of the project to VDOT, reflecting in cost savings at a minimum of \$35,000.

This may involve expenditure of somewhere around \$5,000 to offset the expense of scheduling the work. The group was comfortable with making the expenditure to realize net savings on the work.

John Hull also reported that the advertising of the project had been delayed due to the coordination process. WVRIFA staff would discuss the results of the competitive bidding process with the three participating governments (Roanoke City, Roanoke County and Salem) and will issue an intent to award based on feedback. The WVRIFA staff will aim to have a contract for Participation committee and Authority board consideration most likely at the August WVRIFA Meeting.

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6. **PROJECT UPDATES**

John Hull reported that the refunding of the bond had been finalized.

John Hull reported that the contract for construction of Innovation Drive has been executed. Bowman Excavating Inc. is expected to start work in the following few weeks. WVRIFA staff is also working on contracts for landscaping and signage to correspond with the completion of the road. It is projected that the entrance is completed by late November, which will enhance the marketability and the curb appeal of the industrial park.

Mr. Hull reported that permits have been obtained from Roanoke County for the Phase 1 Clearing/Grading project.

7. **OTHER BUSINESS**

No other business was discussed

8. **ADJOURNMENT OF THE WVRIFA BOARD OF DIRECTORS' MEETING**

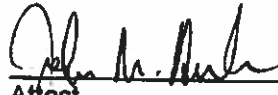
Motion: by Dan O'Donnell to adjourn the WVRIFA Board of Directors' Meeting. Motion was seconded by James Taliaferro.

WVRIFA Board Action: Motion carried.

The WVRIFA Board of Directors' meeting adjourned at 10:52 a.m.

Christopher Whitlow

Barry W. Thompson, Secretary
WVRIFA Board of Directors



Attest

Signature: Christopher Whitlow
Christopher Whitlow (Aug 25, 2020 09:50 EDT)

Email: chris.whitlow@franklincountyva.gov

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