

MINUTES

The June Board of Directors' meeting of the Western Virginia Regional Industrial Facility Authority (WVRIFA) was held on Friday, June 21, 2019 at 10:30 a.m. at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke, VA.

1. **CALL MEETING TO ORDER**

Chairman Larrowe called the WVRIFA Board of Directors' Meeting to order at 10:35 a.m.

2. **ROLL CALL**

Chairman Larrowe asked Virginia Mullen to call the roll of the WVRIFA Board. Ms. Mullen reported that a quorum was present.

Board Members Present: Gary Larrowe, Ken McFadyen, Botetourt County; Michael Burnette, Franklin County; Bob Cowell, Granger Macfarlane, City of Roanoke; Jill Loope, Dan O'Donnell, Roanoke County; Pete Peters, Town of Vinton; Melinda Payne, City of Salem.

Staff Present: Beth Doughty, WVRIFA Director and John Hull, WVRIFA Assistant Director; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Administrative Staff, Meg Hibbert Administrative Staff (Bright Services).

Others Present:

Richard Caywood, Alternate, Roanoke County

3. **APPROVAL OF CONSENT AGENDA ITEMS**

The following Consent Agenda items were distributed earlier: (A) May 17, 2019 WVRIFA Board Minutes and (B) Audit Letter from Robinson, Farmer, Cox Associates to Perform Auditing Services for WVRIFA (for Year Ending June 30, 2019).

WVRIFA Board Action:

Dan O'Donnell moved for the approval of items A & B under the Consent Agenda, as distributed. The motion was seconded by Melinda Payne and carried.

4. **PUBLIC COMMENT PERIOD**

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

Chairman Larrowe opened the public comment period. No comments were received, and Chairman Larrowe closed the comment period.

5. **APPROVAL OF WATER/SEWER PROJECT**

Beth Doughty asked that the water/sewer project item be removed from the agenda until a later date.

6. **ACTION ON OVERHEAD UTILITY PROJECT**

John Hull reported that at the WVRIFA Participation Committee recommended approval on relocating and reattaching overhead utilities for the Wood Haven Road property and undergrounding an FAA windshear tower in the front yard of the church. The expenditure would be approximately \$100,000.

WVRIFA Board Action:

Dan O'Donnell moved to authorize expenditure of approximately \$99,832 to reimburse those utilities for relocating lines and reattaching overhead utilities to the Wood Haven Road property. The motion was seconded by Bob Cowell and carried.

7. **UPDATE ON DEMOLITION OF STRUCTURES AT 7627 WOOD HAVEN ROAD**

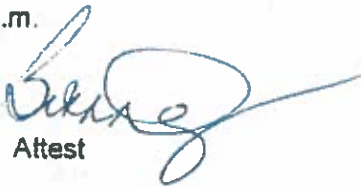
John Hull reported on the planned demolition of a vacant house and outbuildings at 7627 Wood Haven, at approximately \$25,000. He noted that the Participation Committee is comfortable with moving ahead with the demolition. The item was for information only, with no action needed.

8. **OTHER BUSINESS**

Beth Doughty updated the board on action of the Franklin County Participation Committee which has executed and funded a contract with Norfolk-Southern for the creation of a track switch for a grain transfer operation.

The WVRIFA Board of Directors meeting adjourned at 10:40 a.m.


Barry W. Thompson, Secretary
WVRIFA Board of Directors


Attest

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