

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

PARTICIPATION COMMITTEE
Wood Haven Road Project

MINUTES

A meeting of the WVRIFA Participation Committee for the Wood Haven Road Project was held on Friday, March 15, 2019 at 10:00 a.m. at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke, VA.

1. **CALL MEETING TO ORDER**

Chairman Cowell called the meeting to order at 10:00 a.m.

2. **ROLL CALL**

Chairman Cowell welcomed those in attendance and asked Virginia Mullen to call the roll. Ms. Mullen noted that a quorum was present.

Participation Committee Members Present: James Taliaferro, City of Salem; Bob Cowell, City of Roanoke; and Dan O'Donnell, Roanoke County.

Staff Present: Beth Doughty, WVRIFA Director; John Hull, WVRIFA Assistant Director; Sam Darby, WVRIFA Counsel; Sherry Dean and Virginia Mullen, WVRIFA Finance/Administrative Staff.

Others Present: Granger Macfarlane, City of Roanoke; Alicia Petska, Roanoke Times; Sean Horne, Balzer Associates; Chris Burns, Balzer Associates.

3. **PUBLIC COMMENT PERIOD**

Chairman Cowell reported that the WVRIFA Participation Committee had received a public comment from Mr. Robert Young. Mr. Cowell added that Mr. Young's letter was included in the agenda packet. Doughty said she would respond directly to Mr. Young.

4. **APPROVAL OF THE FEBRUARY 15, 2019 PARTICIPATION COMMITTEE MINUTES**

The February 15, 2019 Participation Committee Minutes were distributed earlier.

WVRIFA Participation Committee Action:

Dan O'Donnell moved approval of the February 15, 2019 Participation Committee Minutes, as presented. The motion was seconded by James Taliaferro and carried.

5. **REVIEW OF VEDP BUSINESS READY SITES PROGRAM SCOPE OF WORK**

John Hull reported that the WVRIFA had been awarded a \$135,000 grant from the Virginia Economic Development Partnership's Virginia Business Ready Sites Program. He reminded that the original grant application was for \$500,000 and included clearing of approximately 34 acres and grading of a twenty acres path. The original cost estimate of the project was \$1.5 million. Because less money was awarded, a new scope of the project was produced. The new scope includes clearing of approximately 30 acres; areas in the buffer and along jurisdictional waters will remain as currently vegetated. The plan also includes necessary storm water and site stabilization as well as preparation of mass grading plans for the entire site, owned by the WVRIFA. The approximate cost for this work would be \$550,000 (\$135,000 VEDP grant and \$415,000 WVRIFA funds). The revised (more limited) scope of work had been approved by the VEDP staff. Mr. Hull added that the performance agreement will be shared with the committee, when received.

Board Members asked staff to provide a schedule with time lines for the different funding sources associated with the project.

6. REQUEST FOR CLOSED MEETING PURSUANT TO VA. CODE 2.2-3711

Motion was made by Dan O'Donnell that the Committee convene in a Closed Meeting to discuss the potential acquisition of privately-owned property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to section 2.2-3711 A. 3. of the Code of Virginia (1950), as amended. The motion was seconded by James Taliaferro. The motion was adopted and carried by a vote of 3 to 0. The WVRIFA Participation Committee went into a Closed Meeting at 10:17 a.m.

7. END OF CLOSED MEETING AND RECONVENE REGULAR MEETING

Motion was made by Dan O'Donnell and seconded by Jay Taliaferro that the WVRIFA Participation Committee end the Closed Meeting and return to its regular committee meeting. The motion was adopted and carried by a vote of 3 to 0. The WVRIFA Participation Committee ended the Closed Meeting and returned to its regular committee meeting at 10:29 a.m.

8. ADOPTION OF RESOLUTION OF CERTIFICATION OF CLOSED MEETING

Motion was made by Dan O'Donnell and seconded by James Taliaferro to adopt the following certification resolution:

WHEREAS, the Western Virginia Regional Industrial Facility Authority Participation Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Western Virginia Regional Industrial Facility Authority Participation

Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Western Virginia Regional Industrial Facility Authority Participation Committee hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Western Virginia Regional Industrial Facility Authority Participation Committee.

The motion was adopted by a Roll Call vote of 3 to 0 as follows:

Member & Vote

Bob Cowell – Yes
Dan O'Donnell – Yes
James Taliaferro – Yes

9. **ACTION BY THE PARTICIPATION COMMITTEE AS A RESULT OF THE CLOSED MEETING**

There was no action as a result of the discussion at the closed meeting.

10. **OTHER BUSINESS**

No other business was discussed at this time.

The WVRIFA Participation Committee meeting adjourned at 10:31 a.m.



Virginia Miller, Recording Secretary
WVRIFA Participation Committee