

**MINUTES**  
**Board Meeting**  
February 18, 2016

**MEMBERS PRESENT:** Kevin Boggess, Wayne Bowers, Michael Burnette, Thomas Gates, Gary Larrowe, Brent Robertson, Barry Thompson, Gary Woodson (8)

**ALTERNATES PRESENT:** David Moorman, Brian Townsend, Rob Ledger (3)

**GOVERNMENTS:** Botetourt County, Franklin County, City of Roanoke, City of Salem, Roanoke County, Town of Vinton (6)

**GUESTS:** Laura Carini, Legal Counsel

**Staff:** Doughty, Hull, Link

Vice Chairman Gates called the meeting to order. Link read the roll call and established a quorum was present.

A motion by Bowers to accept the Minutes from the December 17, 2015 meeting was seconded by Boggess and approved unanimously.

**MODELING PROJECT STATUS UPDATE:** Doughty reported that the Roanoke Regional Partnership was awarded a DHCD grant in the amount of \$36,000. The contract has been signed and delivered to DHCD. A copy of the RFP was sent to all Authority members for review and changes were made based upon feedback. Advertisements seeking an RFP from consultants have been placed in the Richmond and Roanoke area papers, and a second advertisement will be included as required with RFP due by the end of February. Doughty anticipates the project will be completed by June 30, 2016.

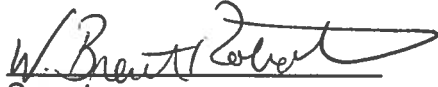
**PRESENTATION ON FRANKLIN COUNTY SITE ACQUISITION:** Burnette gave an overview of the properties that are being purchased by Franklin County (see attached report). After the presentation there were general discussions about the potential for Authority members to participate in the project. Burnette mentioned that the county intends to seek grant funding from CDBG, Tobacco Commission, and other sources.


**CLOSED SESSION** – A communication from Chris Morrill, chairman of the Western Virginia Regional Industrial Facility Authority (WVRIFA) requesting that the Authority convene in a Closed Meeting to discuss the potential acquisition of privately-owned property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to section 2.2-3711(A)(3), Code of Virginia (1950) as amended. A motion by Boggess, to go into closed session per the request was seconded by Townsend and was certified. Roll was called and the motion was passed.

With respect to the Closed Meeting just concluded Gates moved that each member of the Western Virginia Regional Industrial Authority certify to the best of his or her knowledge that: (1)

only public business matters lawfully exempted from open meeting requirements under the Virginia freedom of Information Act; and (2) only such public business matters as were identified in any motion by which any Closed Meeting was convened were heard, discussed, or considered by the Western Virginia Regional Industrial Facility Authority. A motion to certify the closed session made by Townsend was seconded by Boggess and passed unanimously. Roll was called and the certification was unanimous.

There being no other business, the meeting adjourned.

  
Secretary

  
Attest

***The next meeting of the Western Virginia Regional Industrial Facility Authority is scheduled for Thursday, March 17, 2016 at 10:30 AM.***