

WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

MINUTES

The October Board of Directors' meeting of the Western Virginia Regional Industrial Facility Authority (WVRIFA) was held on Friday, October 19, 2018 at 10:45 a.m. at the Roanoke Valley-Alleghany Regional Commission office (Top Floor Conference Room), 313 Luck Avenue, SW, Roanoke, VA.

1. **CALL MEETING TO ORDER**

Chairman Larrowe called the WVRIFA Board of Directors' Meeting to order at 10:45 a.m.

2. **ROLL CALL**

Chairman Larrowe asked Virginia Mullen to call the roll of the WVRIFA Board. Ms. Mullen reported that a quorum was present.

Board Members Present: Melinda Payne, City of Salem; Kevin Boggess, City of Salem; Robert Ledger, City of Roanoke; Granger Macfarlane, City of Roanoke; Tom Gates, Roanoke County; Gary Larrowe, Botetourt County; Jill Loope, Roanoke County; Barry Thompson, Town of Vinton.

Staff Present: Beth Doughty, WVRIFA Director and John Hull, WVRIFA Assistant Director; Sam Darby, WVRIFA Counsel (Glenn Feldmann Darby and Goodlatte); Sherry Dean and Virginia Mullen, WVRIFA Administrative Staff (Roanoke Valley-Alleghany Regional Commission).

Others Present: Corbin Stone, Managing Director (Robinson, Farmer, Cox Associates).

3. **APPROVAL OF THE CONSENT AGENDA ITEMS**

The following Consent Agenda items were distributed earlier: (A) September 21, 2018 WVRIFA Board Minutes and (B) Financial Reports Ending 9/30/2018.

WVRIFA Board Action:

Rob Ledger moved for approval of Items A&B under the Consent Agenda, as distributed. The motion was seconded by Tom Gates and carried.

ADMINISTERED BY:

Roanoke Valley-Alleghany Regional Commission
313 Luck Avenue, SW, Roanoke, VA 24016
info@wvrifa.org / www.wvrifa.org

4. PUBLIC COMMENT PERIOD

Chairman Larrowe opened the joint public comment period. No comments were received and Chairman Larrowe closed the comment period.

5. PRESENTATION OF THE FY2018 AUDIT REPORT

Corbin Stone, with the Certified Public Accountant firm of Robinson, Farmer Cox Associates, presented an overview of the FY18 WVRIFA Audit Report (previously provided in the agenda packet).

WVRIFA Board Action:

Barry Thompson moved to approve the FY18 WVRIFA Audit Report, as presented. The motion was seconded by Granger Macfarlane and carried.

6. OTHER BUSINESS

No other business was discussed.

The WVRIFA Board of Directors' meeting adjourned at 11:03 a.m.

Jackie Pace, Asst. Secretary
W. Brent Robertson, Secretary
WVRIFA Board of Directors

Alan Knight
Attest