

# WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

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## MINUTES Organizational Meeting April 17, 2014

**PRESENT:** Kevin Boggess, Wayne Bowers, Michael Burnette, Richard Caywood (alternate), Kathleen Guzi, Richard Huff, Christopher Lawrence, Christopher Morrill, Gary Woodson (9)

**GOVERNMENTS:** Botetourt County, Franklin County, Roanoke City, Roanoke County, Salem, Vinton

**Legal Counsel:** Laura Carini

**Guests:** Jill Loope

**Staff:** Doughty, Hull, Link

Vice Chairman Rick Huff called the meeting to order. Link read the roll call and established a quorum was present.

**MINUTES:** A motion by Morrill to accept the Minutes of the February 27, 2014 meeting, which had been distributed in advance, was seconded by Lawrence and was approved unanimously.

**INSURANCE PROPOSALS:** Doughty reported results of proposals on insurance coverage. After consulting with several insurance carriers, two proposals were received, VML at \$675 annually and VACO at \$1,485. It was noted that the VACO policy provided additional coverage not needed at this time. A motion by Caywood to purchase the policy by VML, was seconded by Lawrence and passed unanimously.

**DHCD GRANT FOR TECHNICAL ASSISTANCE:** Hull reported that a request for qualifications was advertised in the Roanoke Times and 12 proposals were received in response. Proposals were reviewed by a committee of economic developers from the participating localities; results will be presented to the Roanoke Regional Partnership's executive committee later today. We expect to have a signed contract within two weeks.

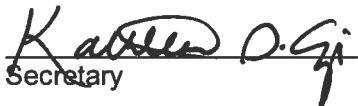
There was some discussion on the process of selecting property and the consideration of property not located within participating localities. It was noted that both Bedford and Montgomery Counties border the region and might have possible locations. Laura Carini, legal counsel, will explore options to allow participation of other locations that aren't members of the Authority. It was generally agreed that we should focus on property (both development and redevelopment) that is within the Authority's region.

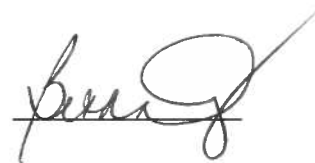
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**OTHER BUSINESS:** Doughty reported that the RRP 2014-15 proposed budget contains a \$60,000 line item for WVRIFA technical assistance. She also reported that both she and Hull are scheduled to attend the Industrial Development Authority Institute in May.

Hull noted that he will submit the WVRIFA as a place holder project in the CEDS, for possible future funding.

There being no other business, the meeting adjourned. The next meeting of the Board of Directors is scheduled for Thursday, June 19, 2014 in the Partnership's office.

  
Secretary



**WESTERN VIRGINIA  
REGIONAL INDUSTRIAL FACILITY AUTHORITY**

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**MINUTES  
Board Meeting  
August 7, 2014**

**PRESENT:** Kevin Boggess, Wayne Bowers, Michael Burnette, Kathleen Guzi, Richard Huff, Robert Ledger, Jill Loope, Christopher Morrill, William Nance, Dan O'Donnell, Gary Woodson (11)

**GOVERNMENTS:** Botetourt County, Franklin County, Roanoke City, Roanoke County, Salem, Vinton (6)

**Legal Counsel:** Laura Carini

**Guests:** Ab Boxley, Jay Brenchick, Steve Cronemeyer, John D'Orazio, Michael Gray, Jamie Hampton, Doug Jackson, Don Jones, Stan Lanford, Mike McEvoy, Bill Rogers, Gary Robertson, John Smolak, Ryan Spitzer, Eddie Wells, Tori Williams.

**Consultants:** Timmons Group: Joe Hines, Tim Davey, Sam Saunders, Randy Trott, Molly Conaboy, and Clay Cundiff.

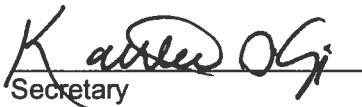
**Staff:** Doughty, Hull, Link, Miller

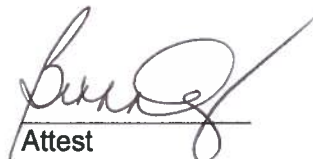
Vice Chairman Rick Huff called the meeting to order. Link read the roll call and established a quorum was present.

**PRESENTATION:** Joe Hines of Timmons Group led the kick off meeting for the Roanoke Regional Partnership's technical assistant project funded by a grant to the RRP by the Virginia Department of Housing and Community Development.

**PUBLIC COMMENTS:** No public comments were presented.

There being no other business, the meeting adjourned.

  
Secretary

  
Attest